

HOW TO MOVE Duty Free Periods (DFPs)

You must be in Trip Trade (TT) mode and in an active TT to move DFPs.

First, do a seat swap with a FA on your same trip sequence and, then, in the 2nd step, when swapping the seats back, move the DFPs using the HTD codes shown in the example below. Do not use HTMD. In order to keep the DFPs on the desired dates, you should do the simple seat swap first as using the HTMD function could possibly cause the DFPs to be moved from the desired dates.

EXAMPLE

In the transaction below FA "A" 123456 has a 2 day sequence on 13/14 and would like to trade the DO on the 15th to make it a "24" DFP. FA "A" will be moving a "24" [on the 28th to the 15th.](#)

First trade

HT/123456/012345 (A-123456) (B-012345) (Sequence 1111/13NOV)
HTS/A/1111/13NOV (FIRST SEAT SWAP)
HTS/B/1111/13NOV
HTMD
HZ

2nd Trade

Swapping positions back to original positions

HT/123456/012345
HTS/A/1111/13NOV
HTS/B/1111/13NOV
HTD/A/24/28NOV (FA is moving the "24" from 28NOV to 15NOV)
HTA/A/24/15NOV
HZ (DO NOT ENTER HTMD)

Entries to move DFPs:

HTD = DELETE DFP

HTA = ADD DFP

Multiple DFPs may be moved at one time and both FAs may move DFPs in the same transaction. If you receive a response to transaction "ACTIVITY NOT FOUND" then use day before or day after DFP for transaction.

You can use past DOs and DFPs for movement of DFPs.

HTD/B/24/14NOV- (YOU CAN MOVE MULTIPLE DFPs IN 1 TRANSACTION)
HTA/B/24/20NOV
HTD/A/24/13NOV -(YOU CAN MOVE BOTH FA'S DFPs IN 1 TRANSACTION)
HTA/A/24/28NOV (DO NOT ENTER HTMD)
HZ