

## Pairing Swaps

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**Overview** F/As may elect to request to swap pairings through ETB or Scheduling depending upon the classification and the availability status of the F/As and the time of the request.

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**Swap Request Time Considerations** A L/H who desires to swap a pairing with another L/H may do so on ETB up to 2 hours prior to report at which time a Crew Scheduler would handle the swap request. A RSV can request a swap at any time during the same day duration to Crew Scheduling since they cannot swap in ETB.

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**Swap Chart** The following swap chart outlines the F/A's Classification who wish to swap, the RSV or L/H Status, the Pairing Duration and the Swap codes to use when updating the transaction.

F/A Classification For SWAP	F/A Status	PAIRING Origination & Duration	SWAP Codes
RSV to RSV	AVL to AVL	Same Day & Duration	SWP/SWP
RSV to RSV	AVL to OFF/ETB	Same Day & Duration	SWP/ETB
RSV to RSV	OFF/ETB to AVL	Same Day & Duration	ETB/SWP
RSV to RSV	OFF/ETB to OFF/ETB	Same Day & may be different Duration but CAN'T go into AVL day/s	Scheduling will manually process if less than 2 hrs. to report; ETB/ETB
L/H to RSV	L/H AVL to AVL	Same Day & Duration	ETB/SWP
L/H to RSV	L/H AVL to OFF/ETB	Same Day & may be different Duration but CAN'T go into AVL day/s	Scheduling will manually process if less than 2 hrs. to report; ETB/ETB
RSV to L/H	OFF/ETB to L/H ETB	Same Day & may be different Duration but CAN'T go into AVL day/s	Scheduling will manually process if less than 2 hrs. to report; ETB/ETB

**Note:** RSVs picking up ETB pairings on OFF days can report at 0945 or later and must conclude flying on last OFF day prior to available day by 1800.

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