

APFA

FOS (DECS) Training

Quick Reference Guide V.5

FOS Computer Commands and Keyboard Keys:

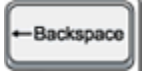
KEYBOARD KEYS:



Change Key - ~



Backspace in FOS



Clears the screen

FOS COMMANDS FOR NAVIGATING THE SCREEN:

*****You do not need to add the leading zeros for emp #'s and sequences*****

MD <enter> = Move down

MU <enter> = Move Up

MT <enter> = Move to the top

MB <enter> = Move to the bottom

<shift> <enter> = to print on a sabre printer

Example: HI3 <shift><enter> - will print your HI3

Shortcuts for navigating the FOS Open Time Screen:

MD/what you are searching for <enter>

Example if you are searching for a sequence: MD/seq# <enter>

MD/employee# <enter>

Activity Sheets – What is referred to as the HI1/HI2's in Epays and by Crew Comp

Closeout – This is when Crew Comp processes certain pay from the previous month to reflect on the HI2

- FOS only holds 2 months of activity sheets. (current month/previous month or current month/future month)
- Closeout changeover from previous month to future month happens on the 10th of the following month. (example: June 10th it will switch over from seeing MAY/JUN to JUN/JUL)

List of Most Used DECS (FOS) Entries for Flight Attendants:

FA Personal Entries:

COMPUTER ENTRY	DESCRIPTION
BSIPemployee# then Password	Sign-In to DECS personal mode (most used)
HIP/employee#	Enter personal mode
HIS/employee# then Password	Sign-In (report) for Sequence
HISS/employee# then Password	Sign-In (report) for Standby
HI1	Current month activity record
HI2	Past/Future month activity record
HI3	Display current sequence leg detail
HI4	Display last sequence leg detail
HI5	Display next sequence leg detail
HI7	Display address and phone number
HI8	Display crew base and seniority
HI9	Display passport and visa info
HI*9	Display training record
HI10	Display vacation and other planned absences
HI10M	Planned absence display w/attendance record
HI12/month	Display sequence expenses
HI17/citycode/9999	Add commuter city
HI17/citycode/D	Delete commuter city
HIETB	Display ETB hours
HSS/POS/SEQ/DATE	Display a trip sequence
NS/FLT#/DATE/STATION	Display a flight crew list
NSG/FLT#/DATE/STATION	Shows where inbound crew is coming from
22C/MONTH/LINE#/BASE	Display line information and who held it
3C/T/Base-D or 3C/T/base/base-D	Base Transfer request or multiple bases request
3C/T/cancel-1 or 3C/T/cancel-1 to 9	Cancel base transfer request or multiple bases request
HIHTL/FLT#/DATE/STA (station where flt originated)	Hotel/limo information for sequence
HISK	Display Sick/Vaca accrual record and lookback thresholds
HISEND	Personal mode message sending capability See HIDIR/FA/SEND for form numbers
HIHBR/seq/date	Reduce HBR to 24hrs after long range flying
HIHBM	Use actual deadhead legality for HBR

Open Time Entries:

COMPUTER ENTRY	DESCRIPTION
N4B/BASE//DATE	Display detailed DOM/INTL open time
N4D/BASE//DATE	Display detailed DOM open time
N4I/BASE//DATE	Display detailed INTL open time
N3B/BASE//DATE	Display Processed open time DOM/INTL
N3D/BASE//DATE	Display Processed open time DOM
N3I/BASE//DATE	Display Processed open time INTL
N3BR/BASE//DATE	Display how/when trips dropped into OT
RF 8803 CCS	Display if critical coverage is open
GIO DATE CXL	List of cancelled flights

List of Most Used DECS (FOS) Entries for Flight Attendants (Cont'd):

Training Entries:

COMPUTER ENTRY	DESCRIPTION
HIV/class#	List class information
HITG/DATE/DATE/STATION	Display all classes (Avail/closed) in the classroom Roster system
HITH/DATE/DATE/STATION	List all closed classes in the classroom roster system
HITJ/DATE/DATE/STATION	Display available classes in the classroom roster system
HIGOA /(Flt #)/(Date)/FA/(From Sta)/(To Sta)/(Pass-Class-A3D to, A3D from)	To book a flight to/from CQ Training from a commuter city. <i>Eagle Flights will use the MQ or TE entry</i> Sample: HIGOA/MQ369/7JAN/FA/DFW/GSO/A3D (use MQ for Envoy) HIGOA/TE593/7JAN/FA/CLT/CHO/A3D (use TE for all others)
HIGOR/(Flt #)/(Date)/FA/(From Sta)/(To Sta)/(Pass Class-without "D" indicator)/(ClassNbr)	Remove the original flight booked automatically when enrolling in CQ Training. Sample: HIGOR/701/7JAN/FA/LGA/DFW/A1//334 (<u>note the double slash</u>)

Aircraft Entries:

COMPUTER ENTRY	DESCRIPTION
RGA/AC#/F	Display specific future aircraft routing
RGA/AC#/Y	Display specific past aircraft routing
KVA/AC#	List of currant aircraft maintenance items (hit KQ to advance queue)

General Entries:

COMPUTER ENTRY	DESCRIPTION
PTR/sabre printer #	Assign a printer
PTR/RLS	Release a printer
PTR/END	Cancel a printer

How to Access Your Personal Mode in FOS – DECS

(Remember you do not have to have CAPS lock on – DECS is always in CAPS)



The Change key is the key outlined in red above. It will show on the FOS screen as **X**

- To Sign-In to DECS use the Change key to type: **xxDECS (enter)****
- Type BSIPemployee# - BSIP123456 (enter)** *tip – you do NOT need leading zeros if your employee # is not 6 digits
- This is what will pop up after you hit enter after the BSIP entry:**

```
BASIC AGENT SIGN-IN $\uparrow$ 
CURRENT PASSCODE          ID <123456>  SUF <AA  > $\uparrow$ 
 $\uparrow$ 
DUTY CODE <.> AREA <P>  NEW PASSCODE           $\uparrow$ 
```
- Type in your DECS passcode. (enter)**
- This is what will populate after you type in your passcode and it shows you are signed into DECS (this does not mean you are “signed-in” for your sequence.)**

```
IN PERSONAL MODE $\uparrow$ 
4 OPERATIONAL          0 GENERAL  MSGS IN MAILBOX  $\uparrow$ 
MAKE HI 6 OR HI6A ENTRY $\uparrow$ 
```

How to Sign-In (Report) for Your Sequence in DECS once in Your Personal Mode

(Remember you do not have to have CAPS lock on – DECS is always in CAPS)

- 1. This is what will populate after you type in your passcode and it shows you are signed into DECS (this does not mean you are “signed-in/reported” for your sequence.)**

```
IN PERSONAL MODE¶
  4 OPERATIONAL      0 GENERAL  MSGS IN MAILBOX ¶
MAKE HI6 OR HI6A ENTRY¶
```

- 2. To Sign-In (Report) for your sequence type: HIS/EMPLOYEE# <enter> (ex. HIS/123456)**

```
HI¶
CURRENT PASSWORD          <123456><HIS >
```

- 3. Type in your DECS password and the following will appear when you successfully Signed-In (reported) for your sequence:**

```
FA1 SMITH B SIGNED IN¶
FOR DUTY PERIOD 06JAN19/1543¶
¶
THE END¶
```

How to Sign-In (Report) for Your Standby in DECS once in Your Personal Mode

(Remember you do not have to have CAPS lock on – DECS is always in CAPS)

- 2. This is what will populate after you type in your passcode and it shows you are signed into DECS (this does not mean you are “signed-in/reported” for your sequence.)**

```
IN PERSONAL MODE¶
  4 OPERATIONAL      0 GENERAL  MSGS IN MAILBOX ¶
MAKE HI6 OR HI6A ENTRY¶
```

- 2. To Sign-In (Report) for your sequence type: HISS/EMPLOYEE# <enter> (ex. HIS/123456)**

```
HI¶
CURRENT PASSWORD          <123456><HIS >
```

- 3. Type in your DECS password and the following will appear when you successfully Signed-In (reported) for your sequence:**

```
FA SMITH B SIGNED IN FOR STANDBY¶
FOR DUTY PERIOD 06JAN19/1543¶
¶
THE END¶
```

How to Read a HI1 (current month) and an HI2 (previous/future month): (Also known as an Activity Sheet)

MONTH ENDING 30AUG18 AS OF 16AUG18/1138 ① SC-Y

STEW J ② 00001 ③ 123456 ④ PHL ⑤ 1973-

⑥ ASG 0 ⑦ WAV

⑧ H 9176849506

⑨ RSVCOT ⑩ DO 13 ⑪ PNC 0.00

⑫ PROJ 91.57 ⑬ GTD 70.52 ⑭ PPROJ 108.56

⑮ PMAX 115.00 ⑯ TTS MMAX 122.25 ⑰ MTHLY FLEX 0.00

⑱ GUAR ORIG 0.00 ⑲ ADJ 0.00 ⑳ PENDING N

㉑ D EXP 89.56 ㉒ I EXP 11.40 ㉓ MISC EXP 7.15

㉔ PREM N ㉕ LANG - 0.00

㉖ PREM 0.00 ㉗ U/S 0.00 ㉘ H/G 1.00

㉙ AVBL SK 22.30 ㉚ SK USED MTD 0.00

㉛ TTL SK USED 1328.26 ㉜ SK M/U 9.30 ㉝ SK M/U MTD 0.00

㉞ SK RESTORAL 0.00

㉟ LAST 17624/28

⑶⑷⑸⑹⑺ ⑻ ⑽ ⑾ ⑿ ⓫ ⓬ ⓭

DD ST RMV ADD SEQ FLT FLT SKED STTL ACT GRTR GTTL

- | | |
|--|--|
| <ul style="list-style-type: none"> 1. Ability to self-clear sick (No longer applicable) 2. Seniority number 3. Employee number 4. Base 5. Bid Selection (with position if non-PBS) 6. ASG clicks for reserves 7. 30-in-7 waived (WAV) not waived (NWAV) | <ul style="list-style-type: none"> 8. Telephone numbers 9. Reserve calling out of time (shows how many hours towards maxing out) 10. Days off 11. Pay No Credit Hours 12. Projected Credit Hours 13. Greater-to-date, credit hours worked to the current calendar days |
|--|--|

- 14. Paid Projected Hours
- 15. Starting Monthly TTS Max
- 16. Current TTS Monthly Max
- 17. Monthly Flex Hours
- 18. Original Monthly Guarantee
- 19. Adjust Monthly Guarantee
- 20. Guarantee Pending Restoral
- 21. Domestic Expense Hours
- 22. International Expense Hours
- 23. Miscellaneous Expense Hours
- 24. Purser Qualified
- 25. Language Qualification and paid hours
- 26. Purser Hours
- 27. Understaffing Hours
- 28. Holding or Ground Time
- 29. Available Sick Hours
- 30. Sick hours used month-to-date
- 31. Total used sick hours
- 32. Sick make up hours (no longer applicable)
- 33. Sick make up hours month to date (no longer applicable)
- 34. No longer applicable
- 35. Last series of sequences for pay protection (will see LOCK once triggered)
- 36. Date and day of week
- 37. Status (61 Lineholder, 62 Reserve)
- 38. Removed
- 39. Added
- 40. Sequence Number
- 41. Flight numbers (D means deadhead, C means cancelled, X means removed)
- 42. Flight numbers (D means deadhead, C means cancelled)
- 43. Scheduled flight time for the duty period
- 44. Scheduled total flight time for the sequence
- 45. Actual flight time for the duty period
- 46. Greater of actual or scheduled
- 47. Greater Time Total (w/P&C) for entire sequence

03	61	OT	31725	FA4	D942	3.00	1.47	3.00	¶			
03	61	OT		C2356					¶			
04	61	OT		D9655		7.00	10.00	2.18	7.00	10.00	¶	
								AB	2.33	PT	0.00	¶

Additional Line Items in Body of the HI1/HI2:

1. AB – Adjusted Base value of the sequence

```
10 61 OT 17668 FA4 -1165¶
      -1165 8.26 8.26 8.21 8.26 8.26¶
      AB 8.26 PT 0.00¶
```

2. CALLOUT – Callout pay hours

3. EXP TAFB – Per diem hours

```
02 61 OT *31596 FA2 -1407 ¥
      C1015 3.00 2.18 3.00 ¥
03 61 OT D2304 2.24 5.24 2.10 2.24 5.24¶
      AB 2.47 PT 0.00¶
      31596 EXP TAFB 17.29 DCA 2¶
```

4. GNDTME – Ground time

5. GUARPREM – Paid hours above guarantee; does not show up in HI1 header

6. HLDGTIME – Holding time

7. INTOVRDE – International override hours for NIPD pay

8. IPDOVRDE – International override hours for IPD pay

9. OVERFLY REDUCTION – Hours flown into a FD that go above your GUAR. (Does not show in PNC. Will show as GUAR PREM)

10. PD PROJ – Additional paid credit hours

11. PNC PAID – Additional pay-no-credit hours

12. PP – Position Premiums

13. PPAYCRED – Additional pay credit

14. PT – Any hours on a sequence due for pay protection

```
10 61 OT 17668 FA4 -1165¶
      -1165 8.26 8.26 8.21 8.26 8.26¶
      AB 8.26 PT 0.00¶
```

15. RANDOM – Random Drug Test

16. RANDOM A – Random Alcohol Test

17. RED FLAG – 50% sequence value for red flag pay; does not show up in HI1 header

```
03 61 RED FLAG 5.00 0.00¶
03 61 OT 31725 FA4 D942 3.00 1.47 3.00¶
03 61 OT C2356 ¶
04 61 OT D9655 7.00 10.00 2.18 7.00 10.00¶
      AB 2.33 PT 0.00¶
```

18. RON – Remain over night

19. WBT TRNG – Training Pay for WBTS

13	61	OE	OE	17640	FA4	X1213													
						X1213	0.00	0.00											0.00
							AB	0.00	PT				0.00						
OPT EXCH - SEE LEG DETAIL																			
14	61					RED FLAG													3.50
																			0.00
14	61		OT	31698	D1417	-1503	7.40	7.40	7.01	7.40	7.40								7.40
							AB	7.40	PT										0.00
14	61	OE	OE	17622	FA4	X1029													
						X309	0.00	0.00											0.00
							AB	0.00	PT										0.00
OPT EXCH - SEE LEG DETAIL																			
15	61																		
16	61		OE	4015	FA2	-1417													
						-1417	7.35	7.35	3.43	7.43									
							AB	7.35	PT										0.00
17	61																		
18	61																		
19	61																		
20	61																		
21	61																		
22	61		OE	17569	FA2	-2196													
						-2196	8.19	8.19											¥
							AB	7.35	PT										¥
23	61	OE		17669	X1165	X1165	0.00	0.00											0.00
							AB	0.00	PT										0.00
OPT EXCH - SEE LEG DETAIL																			
24	61			17669	-1165	-1165	8.22	8.22											
							AB	8.22	PT										0.00
25	61																		
26	61			18181	-2679	-2679	5.00	5.00											
							AB	5.00	PT										0.00
27	61																		
28	61		OE	17624	-1029	-1030	8.40	8.40											
							AB	8.40	PT										0.00
29	61																		
30	61																		
END OF DISPLAY																			

How to Read an HI3 and/or HSS/POS/SEQ#/DATE:

HSS/2/610/4JAN«

SEQ 610 BASE ORD SEL 3005 INT 787
IPD

FA2 SMITH JJ EMP NBR XXXXXX

ETB-N TTS-Y REDFLAG-N

DT	EQ	FLT	STA	DEP	M	STA	ARR	AC	FLY	GTR	GRD	ACT
SKB	04	78	90	ORD 0915		LHR	2240		7.25			
ACT	04	78	90	ORD 0910		LHR	2256		7.51	7.51		RCD 0.05

D/P GTR 7.51 P/C 0.00 TL 7.51
HALF DAY COUNT LHR 4

SKD ONDUTY 9.10 CDL 16.50 NR
ACT ONDUTY 9.26 CDL 16.34 SI 0800/04 RLS 2326/04

SKB 05 78 91 LHR 1715 ORD 2010 8.55
ACT 05 78 91 LHR 1701 ORD 2007 9.06 9.06
D/P GTR 9.06 P/C 0.00 TL 9.06

SKD ONDUTY 10.40 NR EXP 36.40
ACT ONDUTY 10.37 SI 1600/05 RLS 2037/05
U/S 0.00 I EXP 36.40

AB SEQ 16.20

SEQ GTR 16.57 P/C 0.00 TL 16.57 PTL 16.57 TAFB 36.40

Sequence Number: HSS/2/610/4JAN«

What system the trip came from (ETB, TTS) and if it is RED FLAG: ETB-N TTS-Y REDFLAG-N

Scheduled Leg Detail: SKB 04 78 90 ORD 0915 LHR 2240 7.25

Actual Leg Detail: ACT 04 78 90 ORD 0910 LHR 2256 7.51 7.51 RCD 0.05

Scheduled Duty Day: SKD ONDUTY 9.10 CDL 16.50 NR

Actual Duty Day: ACT ONDUTY 9.26 CDL 16.34 SI 0800/04 RLS 2326/04

Intl Duty period types, for example Non Long Range (NR) Ex Long Range (XL): NR

Adjusted Base seq total: AB SEQ 16.20

Sequence value as it was flown: SEQ GTR 16.57 P/C 0.00 TL 16.57 PTL 16.57 TAFB 36.40

Layover length: CDL 16.50 NR

Report/Release Times: SI 0800/04 RLS 2326/04

Pay Protected Total: Currently not showing cancelled legs (manual process at closeout)

Total Expenses for Seq: TAFB 36.40

DIFFERENT COLUMNS:

DT = Date of Sequence	STA = Arrival station
EQ = Equipment code (aircraft type)	ARR = Arrival Time (station time)
FLT = Flight Number	AC = Alt Codes (i.e. VE, RS, RR)
STA = Departure station	FLY = Flying Time for Leg
DEP = Departure time (station time)	GTR = Greater of the flying time for leg
	GRD = Ground time between flights

How to Read an NS (Sequence Crew List):

AC Tail #

Status of inbound flt (flt#/date)
ETA = in route/ON = on the ground/IN = at gate

Flt #/date

Departure Info:
Schd/actual

Arrival Info:
Schd/Actual

Crew Information:
Base/Pos/seniority
Name/emp #

Designated language FA
will show a * here

Reserve FAs on the sequence
will show an R

X indicates probationary FA

Deadheaders
status

Deadheading Crew Members:
Base/pos/name/emp#/seq

(MQ is emp who works for
an AA subsidiary)

Sequence the flight leg is part of/
Date of sequence beginning

```

NS/2754/10JAN/DFW<<
2754/10 76 N931 FROM 2632/10 IN 0952/10 AS OF 17JAN19/1459
STA SKD LATEST GATE S/R
DEP DFW 1015/10 OUT 1043/10 C26
ARV ORD 1235/10 IN 1306/10 H12
TCAS OPN
BASE SEAT SEN NAME EMP SEQ RMKS LANG
DFW *CA 6549 WASHINGTON G XXXXXX 31005/10
DFW *FO 11616 ADAMS J XXXXXX 31005/10
LAX -01 20440 JEFFERSON T R
LAX -02 6857 HARRIS W R
LAX -03 18035 LINCOLN A R
LAX -04 20879 KENNEDY J R
LAX -05 6682 MADISON J XR
LAX -06 22635 ROOSEVELT F

DEADHEADING¶
BASE SEAT NAME EMP SEQ RMK TKT
ORD 06 TRUMAN J XXXXXX
DFW CA TATE RG MQ-XXXXXX 29319/10 A3D
DFW FO POLK W MQ-XXXXXX 29319/10 A1D
DFW 01 HARRISON G MQ-XXXXXX 29319/10 A1D
END¶
  
```

Reading the Entries in FOS (DECS) for OPEN TIME (OT) – N4B

For sequences that are Open:

In DECS type N4B/base//date (ex. N4B/PHL//8JAN) hit <enter>

- The B stand for both Domestic and INTL and you will see both DOM and INTL sequences.
- If you just want to see DOM sequences you type N4D/PHL//8JAN
- If you just want to see INTL sequences you type N4I/PHL//8JAN

This is how Open Time will look on your screen: (FOS separates OT by aircraft)

N4B/PHL//8JAN<<

PHL FLT ATTND OPEN SEQUENCES 08JAN AS OF 1813 05JAN ¶
757 ¥
MD<< ¥

08JAN ¶

NONE ¶

¶

¶

PHL FLT ATTND OPEN SEQUENCES 08JAN AS OF 1813 05JAN ¶
320¶

¶

08JAN ¶

SEQ	POS	TIME	ORIG	TERM	LAN	LEGS	LAYOVER	SVC	QUALS
15639	01	16.32	0500	1136/10		2-3-2	BDL-BOS-		¶
15551	01	10.39	0505	1445/09		2-2	ABQ-		¶
15642	02	11.04	0645	1136/09		3-2	BOS-		¶
15643	01	11.27	0725	1805/09		1-3	MCO-		¶
15644	03	10.07	0745	1355/09		2-3	MIA-		¶
15646	03	14.57	1000	1730/09		3-2	SMF-		¶
15730	03	10.51	1005	1137/09		2-1	DFW-		¶
15647	01	21.07	1056	1137/11		3-2-1-1	SLC-SMF-DFW-		¶
25219	01	15.12	1530	1930/10		3-2-3	BNA-RDU-		¶
15577	02	11.18	1740	0553/10		1-1	LAX-		¶

¶

¶

PHL FLT ATTND OPEN SEQUENCES 08JAN AS OF 1813 05JAN ¥

Different Columns:

TIME = Value of the sequence (AB SEQ on your HI3)

ORIG = Departure time **not** report time

TERM = Block-in time/date of the sequence (**not** release time)

LAN = language needed for that position/sequence

LEGS = Number of flight legs in each duty period (dash (-) is break in duty periods and slash (/) indicates 24hr layover

Reading the Entries in FOS (DECS) for Processed OPEN TIME (OT) – N3B

For Sequences that have been Processed:

In DECS type N3B/base//date (ex. N3B/PHL//8JAN) hit <enter>

- The B stand for both Domestic and INTL and you will see both DOM and INTL sequences.
- If you just want to see DOM sequences you type N3D/PHL//8JAN
- If you just want to see INTL sequences you type N3I/PHL//8JAN

This is how Open Time will look on your screen for processed sequences: (FOS separates OT by aircraft)

```
N3B/PHL//8JAN<<
```

```
PHL FLT ATTND OPEN SEQUENCES 08JAN          AS OF 1837 05JAN ¶
767¶
```

```
¶
08JAN          ¶
SEQ  POS  TIME  ORIG  TERM  LAN  AWARDED  EMP  NOTIFIED  RN¶
00665J02  8.15  0820  1734/08  WASHINGTON SH  XXXXXX  0652/24  OE¶
00665J05  8.15  0820  1734/08  JEFFERSON T  XXXXXX  2238/31  OT¶
00665J04  8.15  0820  1734/08  LINCOLN AM  XXXXXX  1027/22  OR¶
00665J02  8.15  0820  1734/08  ADAMS HC  XXXXXX  2232/04  TT¶
SEE OPEN FLIGHTS          ¶
```

```
¶
PHL FLT ATTND OPEN SEQUENCES 08JAN          AS OF 1837 05JAN ¶
S80¶
¶
```

Different Columns:

SEQ	= Sequence # (May see multiple listings for the same seq)	
POS	= Position on sequence	
TIME	= Value of the sequence (AB SEQ on your HI3)	
ORIG	= <u>Departure</u> time not report time	
TERM	= Block-in time/date of the sequence (not release time)	
LAN	= language needed for that position/sequence	
AWARDED	= FA the sequence went to	
EMP	= Employee number the sequence went to	
NOTIFIED	= Time the sequence was placed on the FAs schedule – This is in DFW time not station time	
RN	= how the sequence was placed on the FAs schedule (example of codes below)	
	OE = ETB	AW = Awarded a sequence by ROTa
	OR = ETB reserve	RO = Assigned a sequence by ROTa
	OT = TTS/UBL/REDFLAG	RF = Assigned a sequence by ROTa-D
	TT = TTS/UBL	AR = Awarded a sequence by ROTa-D
	SS = Seat swap	SB = Standby sequence

When Did a Trip Drop into Open Time FOS (DECS) - N3BR:

For Sequences that have been Dropped into open time:

In DECS type N3BR/base//date (ex. N3BR/PHL//8JAN) hit <enter>

- The B stand for both Domestic and INTL and you will see both DOM and INTL sequences.
- If you just want to see DOM sequences you type N3DR/PHL//8JAN
- If you just want to see INTL sequences you type N3IR/PHL//8JAN

This is how Open Time will look on your screen for processed sequences: (FOS separates OT by aircraft)

N3BR/PHL//5JAN<<

PHL FLT ATTND OPEN SEQUENCES 05JAN AS OF 2303 07JAN

757

05JAN

SEQ	POS	TIME	ORIG	TERM	LAN	AWARDED	EMP	NOTIFIED	RN
14802	02	10.00	1154	1900/31	OT	WASHINGTON G	XXXXXX	2308/28	
14802	01	10.00	1154	1900/31	OE	JEFFERSON T	XXXXXX	1040/22	
14802	04	10.00	1154	1900/31	OE	ADAMS J	XXXXXX	1040/22	
14803	04	5.45	1155	1825/30	SK	MADISON J	XXXXXX	1928/13	
14803	03	5.45	1155	1825/30	OT	LINCOLN A	XXXXXX	2333/17	
14803	03	5.45	1155	1825/30	OT	JACKSON A	XXXXXX	2336/06	
14103	02	11.51	1200	1919/31	PO	POLK J	XXXXXX	1724/29	
14103	02	11.51	1200	1919/31	OT	KENNEDY J	XXXXXX	2353/29	
31556	01	11.51	1200	1919/31	FOS			1146/19	
13937	03	8.18	1217	2130/30	SK	GRANT U	XXXXXX	0948/24	
13937	03	8.18	1217	2130/30	OE	ROOSEVELT T	XXXXXX	1440/29	

Different Columns:

SEQ = Sequence # (May see multiple listings for the same seq)
POS = Position on sequence
TIME = Value of the sequence (AB SEQ on your HI3)
ORIG = Departure time **not** report time
TERM = Block-in time/date of the sequence (**not** release time)
LAN = Reason code it shows in Open Time (FOS stands for sequences built by FOS – generally “split sequences”)
AWARDED = FAs whose schedule the trip came off
EMP = Employee number whose schedule it came off
NOTIFIED = Time/date the sequence was placed into OT – ***This is in DFW time not station time***