



New self-temperature check checklist for layovers in DEN

May 9, 2020

All flight attendants

Beginning Monday, May 11, all crews laying over in DEN will need to conduct a self-assessment, to comply with the new Colorado Executive Order, using the DEN Self-Temperature Check Checklist prior to reporting for work.

If you are not laying over, the DEN Self-Temperature Check Checklist is not required.

If you are laying over in DEN, this quick and easy checklist consists of taking your temperature and answering five simple questions.

- Do you have a fever? (*If 100 degrees or higher, wait 15 minutes and test again.*)
- Do you have any of the following symptoms?
 - Dry Cough
 - Shortness of Breath
 - Sore Throat
 - Loss of taste or smell
 - Nasal Congestion

If your temperature is below 100 degrees and you answer “no” to all five questions, you are ready to report to work; nothing else is required. If your temperature is 100 degrees or higher, or if you answer “yes” to any of the symptoms on the checklist, you will not be able to proceed to work. If you do not have a thermometer, or, are unable to complete the checklist prior to arriving back at the airport, a Customer Service Manager (CSM) will be available at your gate to take your temperature.

If your temperature is 100 degrees or higher and you are unable to work, please call in SK to Crew Tracking, then contact Flight Service Daily Operations to have the SK processed changed to a PW. Crew Tracking will be able to assist with hotel arrangements. You will not receive attendance points for this absence and you can return to work once you are fever-free without medication.

Flight Service Daily Operations is available 24/7 to support flight attendants and can be reached at 682-315-7070 or 888-222-4737.

Please take care of yourself. If your temperature is 100 degrees or higher, we recommend:

- Following up with your health care provider or setting up a telemedicine visit with Doctor on Demand or Premise Health (where available) to discuss your temperature.
- Check and record your temperature every two hours to see if fever remains.
- Visit newjetnet.aa.com/coronavirus for information on coronavirus (COVID-19).

Amanda Freitag
Senior Manager, Flight Service Operations & Security
Amanda.Freitag@aa.com