



TRUEBALLOT, INC

ELECTION SERVICES & SOLUTIONS
3 BETHESDA METRO CENTER
SUITE 700
BETHESDA, MARYLAND 20814
(301) 656-9500
FAX (301) 656-3558
<http://www.trueballot.com>

March 6, 2021

JOHN L. SEIBEL
PRESIDENT
john@trueballot.com

3952101 APFA Base Election
Ballot concluded 3/5/21

MEMORANDUM

This memorandum explains the events of 3/5/21 and the APFA Election tabulation.

TrueBallot was responsible for Laying out, printing, and mailing the ballots in the above referenced election. TrueBallot was also responsible for receiving undeliverable ballots and logging the same, and for fulfilling duplicate ballot requests as made by the APFA election committee.

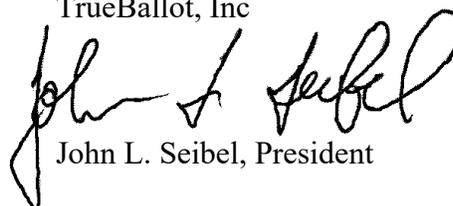
In addition, TrueBallot was responsible for receipting the ballots returned by voters/members against a list of eligible voters (as subset of the original voter list). Due to a procedural error on our part, there was a group of 712 voters whose ballots were NOT receipted against the eligible voter list and were processed without regard to their eligibility status. This was entirely a human/procedural error.

When we realized that the number of ballot receipts (stubs) did not match the number of ballots scanned and read, we realized that there had been an error in the receipting process. We then imaged and processed all of the 6186 ballot receipt stubs, and obtained a list of all of the members represented by those receipt stubs. We then compared that list to the list of voters who had been properly receipted.

Of the 712 ballot stubs that were processed without being properly receipted, there were a grand total of 38 ballot processed, that came from ineligible (dues arrears) voters. These ballots should not have been counted. These 38 ballots were spread across the 7 different ballot types. No ballot type/base had more than 7 ballots that were counted in error. There is no race that could have been affected by our error.

We realize that our error reflects poorly on both TrueBallot and (by extension) the APFA. Fortunately, TrueBallot's system allowed for a crosscheck so that we could assure ourselves, our client, and ultimately the USDOL of the accuracy of our work. In 25 years, this is the first instance of such an error. We have scheduled training to ensure that this error does not recur in any future APFA election, or any election for any of TrueBallot's other clients. We thank the APFA for its patience and understanding.

Sincerely,
TrueBallot, Inc



John L. Seibel, President